

London Borough of Camden Privacy Notice: We Make Camden Citizen's Group

This notice explains your rights under the UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA18) and sets out why we are using your personal information and what we will do with it. For more information about our general processing see www.camden.gov.uk/privacy or scan this QR code:



1. The name and contact details of the Data Controller and the Data Protection Officer

The data controller is London Borough of Camden, Judd Street, London, WC1H 9JE. Tel: 020 7974 4444. Our Data Protection Officer is Andrew Maughan, the Council's Borough Solicitor. dpo@camden.gov.uk.

2. The purpose of processing

We utilise your data to establish a dedicated and engaged group of citizens known as the We Make Camden Citizens' Group. This group can be mobilised to provide insights and experiences as various issues emerge. Our objective is to ensure that this group embodies the diversity of our community, including voices that are often underrepresented. In doing so, we aim to collect feedback that is balanced, inclusive, and reflective of the perspectives of Camden's residents.

We also do general processing as explained in our general Privacy Notice that is linked to above and detailed below.

3. What personal data we use

Personal data: We collect personal information such as your name, contact details, age, sex/gender, postcode, ward you live in, housing tenure, employment status, carers status and preferred language.

Special category data: where you choose to provide it: This includes your ethnicity, disability status, sexual orientation, and gender identity (including gender re-assignment).

Sharing this information is always your choice. You can also tell us anything else that might help us involve you in a better way – for example, if you need information in large print or another format.

4. Your information will be used to:

- Provide information and context to other services dealing with requests, complaints or queries from you
- Comply with legal obligations such as the prevention and/or detection of crime including fraud, for employee safety, and for safeguarding purposes
- Meet any specific access needs you have disclosed such as large print or formats
- To contact you regarding various opportunities to engage, including surveys, focus groups, workshops, or events, where you may share your perspectives and experiences.
- We aim to ensure a diverse and representative participant group by monitoring engagement levels across different communities and backgrounds to include

underrepresented voices.

- To keep you informed on how your input has influenced our decisions and any changes resulting from your contributions.
- Share relevant information with other internal council teams where your participation can support their work on specific issues — for example, with Housing Services to explore and improve repairs processes.

5. Lawful Basis for processing personal data

Under the UK General Data Protection Regulation (GDPR), the lawful basis we rely on for using your personal data are:

Personal data: public task – GDPR Article 6 (1) (e) for any safeguarding actions, for employee and others' safety and to make reasonable adjustments under the Equality Act 2010. The underpinning laws are: for any safeguarding actions, the Children's Act and the Care Act 2014, for employee and others' safety the Health and Safety at Work etc Act 1974, and to make reasonable adjustments the Equality Act 2010, for other processing the Localism Act 2011.

Special category data (more sensitive data): Substantial Public Interest GDPR Article 9 (2) (g). When we use this legal basis we also have to comply with a Data Protection Act 2018 Schedule 1 Part 2 condition, and we apply the following: Para 6. Statutory and government purposes and the underpinning law being those above.

6. What personal information you must provide and the consequences of not providing information when it is a legal or contractual requirement

Taking part is optional and there are no consequences of not providing us with data save you would not be able to take part.

7. When we share your information

We will share your information with other council departments or third parties where necessary for relevant council tasks. Camden's policy is that all information will only be shared among council services and other agencies, where we have a legal power or duty to do this or a court order compels or allows us to do so. We will share only the minimum information for each circumstance. We also do general data matching or data sharing in certain areas for the prevention or detection of crime. More information on council services and information sharing can be found on the council's privacy statement linked above.

The council has several Data Sharing Agreements with organisations such as the Police or the NHS to cover sharing that is regular or routine. Ones from 2021 can be accessed here [Data Sharing Agreements \(DSAs\) | Open Data Portal \(camden.gov.uk\)](#)

We may need to share some of your information with:

- The LGSCO, Housing Ombudsman Service, Energy Ombudsman and other similar bodies such as the Information Commissioner
- Other Local Government departments, bodies and services where there is a statutory obligation or a lawful reason to share

8. How long will we keep your personal information?

Records are kept in line with our corporate retention schedule [LBC Retention Schedule and Disposal Policy \(camden.gov.uk\)](#) which for this area is 7 years

9. Your information rights and your right to make a complaint about your data

The law gives you a number of rights although there are some exemptions to these rights. If you would like more information on your rights and the exemptions, please see these websites:

- Camden Council <https://www.camden.gov.uk/your-rights>

- The Information Commissioner's Office [Individual rights - guidance and resources | ICO](#) To exercise your rights please use [Data Subject Rights form - Camden Council](#)

If you have a data protection complaint it would be helpful if you contacted us first at dpa@camden.gov.uk to see if we can resolve the problem. You can also make a complaint to the Information Commissioner's Office (ICO) if you are unhappy with how the council has handled your personal data. You can contact the ICO Monday to Friday 9am to 5pm at telephone: 0303 123 1113. Live chat and other information can be found on their website: <https://ico.org.uk/global/contact-us/contact-us-public/public-advice/> You should contact our Data Protection Officer first to see if this will resolve the problem before going to the ICO.

Automated decision making and transferring your personal information out of the European Union / European Economic Area (EU/EEA): We do not use automated decision making or profiling to process your personal data.

10. Updating this Privacy Notice

We will update the Privacy Notice periodically. It was last updated in July 2025