

## Seven Dials Operational Procedures Plan as of 02/12/2020

Closure Point	Timing of	Physical measures	Vehicles allowed access during timed	Notes
	closure	implemented	closure	
Mercer St South	10:00am- 6:00pm, 7 days a week	A crowd control barrier in the middle of the carriageway with local access only sign. To be staffed by Seven Dials Security during timed closure.	<ul> <li>Emergency Service vehicles</li> <li>Market Traders permit holders</li> <li>22 Tower St construction vehicles</li> <li>CA-C resident permit holders</li> <li>Refuse vehicles</li> <li>Green badge and blue badge permit holders</li> <li>Local residents with mobility issues</li> <li>Hotel patrons with mobility issues pick up and drop off</li> <li>164 Shaftesbury Avenue commercial vehicles</li> <li>Covent Garden Food Bank deliveries</li> </ul>	<ul> <li>In the event the closure point is unstaffed, the barrier shall be left open to allow for emergency vehicle access</li> <li>Seven Dials security staff will communicate with CA-C resident permit holders at access point if resident parking bays are available</li> <li>CA-C resident permit holders will be given a card by Camden to show proof of resident permit.</li> <li>Market traders, green badge permit holders, blue badge permit holders and CA-C resident permit holders will be required to show permits to security staff member to gain access into Seven Dials</li> <li>Hotels to communicate with Seven Dials security in advance if hotel patrons with mobility issues require pick up and drop off</li> <li>22 Tower St construction site to notify Seven Dials security in advance of vehicle access required during the day.</li> <li>Covent Garden Food Bank deliveries to show Camden letter to gain access into Seven Dials</li> <li>If residents require PHV/Taxi access due to extenuating circumstances, please call the security team in advance to allow for access.</li> </ul>
Earlham St West	10:00am- 6:00pm, Monday - Saturday	A crowd control barrier in the middle of the carriageway with local access only sign.	<ul> <li>Emergency Service vehicles</li> <li>Market Traders permit holders</li> <li>Refuse vehicles</li> <li>22 Tower St construction vehicles</li> <li>CA-C resident permit holders</li> </ul>	<ul> <li>Barrier to be moved by Seven Dials Security for vehicles requiring to enter Earlham Street/Tower St.</li> <li>Vehicles are required to drive at a low speed entering the market area.</li> <li>22 Tower St construction site vehicles to be accompanied by banksman along Earlham St West to site</li> </ul>
Monmouth St North	10:00am- 6:00pm, 7 days a week	Crowd control barrier with road closed sign in middle of carriageway	<ul> <li>Emergency Service vehicles(if required)</li> </ul>	<ul> <li>Location of barrier will be further in from Shaftesbury Avenue to allow for hotel drop off/pick up next to the barrier.</li> <li>Emergency service vehicles if required will be able to move the barrier to access Seven Dials via this location.</li> </ul>
Monmouth St South	24 hours, 7 days a week	Eight bollards(two removable).	<ul> <li>Two removable bollards to allow for vehicle access in emergency situations</li> </ul>	<ul> <li>No vehicle access at all times to Upper St Martin's Lane</li> </ul>
Neal St – north of Shorts Gardens	10:00am- 6:00pm, 7 days a week	Local access only sign	Local access only	<ul> <li>No physical barrier will be present at this location.</li> </ul>

For urgent matters during timed closure, please contact Seven Dials Security on 0207 242 1210.